iPad Lending Agreement

When borrowing an iPad from the Library I understand and agree to the following:

1. I am responsible for the iPad as long as it is checked out to me.
2. I will sign out of the iPad before I return it.
3. I will not loan the iPad to anyone else, irrespective of his or her affiliation with Princeton.
4. I will not tamper with the iPad hardware or software.
5. I will abide by the Princeton University Information Technology Policy (http://itpolicy.princeton.edu/).
6. I will immediately report any loss, damage, or malfunction of the iPad or its accessories to Library staff (e-mail pulipad@princeton.edu).
7. I agree to pay overdue fines if I return the iPad after the due date. If I lose or do not return the iPad, I agree to pay a $799.00 replacement fee plus a $50.00 processing fee.
8. I will return the iPad in person to the circulation desk from which I checked it out, no later than 15 minutes before the library closes on the date the iPad is due.
9. I understand that Princeton University Library is not responsible for any files/personal information left on iPad, and data stored or accessed will be erased upon return of iPad.

By signing below, I certify that I have read, understand, and accept all of the terms and conditions stated above.

Signature: _____________________________________________________________

STAFF: PLEASE FILL IN THE FOLLOWING INFORMATION:

Patron Name: _________________________________________________________

Patron Barcode: _______________________________________________________

Today’s Date: _________________________________________________________

iPad # and Barcode: __________________________________________________

Note: Before you check out the item, please be sure to check if all parts are present. Item consists of 3 items: iPad, Apple Pencil, and charger. All parts present?  Yes □ No □

WHEN iPAD IS RETURNED:

1. Check for 3 pieces: iPad, Apple Pencil and charger. All parts present? Yes □ No □

2. Ask patron if they signed out of the iPad (IMPORTANT) □

DATE RETURNED: _______  STAFF INITIALS _______